

CARAVAN REQUEST FORM

MLS Number _____ Property Type _____

Address _____ City _____ Area _____

List Office _____ Agent _____

Office Phone: _____ Caravan Date: _____

CARAVAN DEADLINE!!!

MONDAY at 12:00 p.m. for WEDNESDAY Caravan

If Monday is a holiday, deadline is Tuesday at 10:00 a.m.

Agent or Representative, must be present at MLS Caravan meeting to pitch listing or listing will be removed from caravan and a \$25 fine will be imposed.

CARAVAN INFORMATION

**Wednesday
8:30 – 9:30 a.m.
Masonic Center
50 W. Duarte Road, Arcadia**

CARAVAN RULES – Revised 10/02

1. Houses listed on caravan sheet must be held open from 10 a.m. – 1 p.m. by an Agent/Representative/Owner. Only vacant homes may be on lockbox.
2. NO alcoholic beverages.
3. Fax signed Caravan Request Form or submit Online Caravan Request Form to the Arcadia Association by Monday 12 p.m. for Wednesday Caravan.
4. If an agent, or representative, is not present at the caravan meeting (no show), the listing will be removed from the caravan and the Agent will be fined \$25. No further caravan requests will be accepted until fine is remitted.
5. Listings can be re-submitted for Caravan every 30 days or when there is a 5% price reduction in list price.

I understand and will comply with the Caravan Rules as stated above.

Signature x _____ Print Name _____ Agent # _____