



MLS# _____ -Commercial/Industrial *=REQUIRED

Office ID* _____ Agent ID* _____ Co-Agent ID _____

Reciprocal Agnt. Name _____ Reciprocal List Off. _____

Recip Agnt Phone # _____ Recip L/O Phone # _____

Recp Agnt Fax # _____ Recip L/O Fax# _____

Property Subtype: Primary _____ Secondary _____ Other _____

Area* _____ County* _____ APN* _____

Street# _____ Direction _____ Street Name _____ Suffix _____ Post ID _____ Unit# _____

City* _____ Zip _____ - _____ Cross Street _____ Map Book* _____ Map Pg* _____

Listing Price* _____ Map Coordinates Top* _____ Side* _____

Agreement Type* _____

Public Viewable Y N

Primary Picture Provided By _____
PhotoInstructions Inst Take Don't Take

Commission to S.O. _____

Variable Rate Comm Y N

Comments _____

Sq Ft. _____ Sq Ft Source A B S T O

Lot Size _____

Lot Size Source A B S T O

Yr. Built* _____ Or _____

List Date* _____

Exp Date* _____

Showing Instructions _____

Stories _____

Showing Instructions* Appt Only ___ Call
List. Off ___ Drive By Only ___ See Remarks ___ Do
Not Dis. Occupant Subj. to Inspection ___

Key Safe Industrial Lock box ___ No Key
Safe ___ Combo See Rmrks ___ MultAcc_GIV ___
Supra MRMLS ___ Other see rmarks ___

Marketing Remarks (see attached sheet)

Agent Only Remarks (see attached sheet)

Dir. To Property (see attached sheet)

Have*Automotive ___ Commer/Res ___
Entertainmnt Related ___ Food Related ___
Indust/Light ___ Indust/Heavy ___
Office ___ Medical ___ Mixed Use ___
Motel/Hotel ___ Retail ___
Single Purpose ___ Warehouse ___

\$ per Sq FT _____

Total Bldg Sq Ft _____

Loans\$ _____ Gross Equity\$ _____
Terms* All Inclusive Trust ___ Cash ___
Cash to New Ln ___ Exchange ___
FHA Loan ___ Lease Option ___
Contract ___ Fannie Mae ___
Owner Will Carry ___ REO ___
Subj to Court ___ Submit ___
Trust Conveyance ___ VA No Loan ___
Cal Vet Loan ___ Cash to Exstng Loan ___
Probate ___ Short Pay ___
Subj to Other ___ Trade ___
VA Loan ___ VA No No Loan ___

Property. Features _____

Type of Business _____

Gross Schd. Income* \$ _____

Vacancy Allowance _____ %

Vacany Allow Dollar\$ _____

Gross Operating Inc\$ _____

Operating Expenses* _____ %

Operating Expenses\$* _____

Net Operating Inc* _____

Loan Payment \$ _____

Gross Spendable Inc \$ _____

Tax Area _____

Water Source District ___ Private ___
Well ___ Other ___

Tax Rate Year _____ Tax Rate _____ %

Land Value\$ _____

Land Percent _____ %

Improvements Amt \$ _____

Personal Prop Amt \$ _____

Pers Property Pct _____ %

Total \$ _____

Lot # _____ Block# _____

Tract# _____ Taxes (New)\$ _____

Liability Ins\$ _____

Gas & Elec\$ _____

Water\$ _____ Maint Percent _____ %
Maint Amount\$ _____

Management\$ _____

Elevator\$ _____

Gardener\$ _____

Parking Lots\$ _____ Trash\$ _____

Janitor\$ _____

Association\$ _____

Est. Operating Total\$ _____

Fin Info As of _____

Land* Fee Lease _____

Lease amt\$ _____ Lease YR. MO

Year Expires* _____

Special Study Y N

Flood Zone Y N

Slide Y N

Building Dimensions _____
 Mezzanine Sq Ft _____
 Land Sq Ft* _____
 Land Dim _____
 Construction _____
 Roof* _____
 Roof Age _____
 Fire Sprinklers Y N
 Min. Clearance Ht _____ Span _____
 Yr. Refurbished _____ Bldg Permit Y N
 Zoning _____ # of Bldgs _____
 # of Units _____

Sewer Assessments _____ Cesspool _____ In,
 Connected & Paid _____ In, Street Paid _____
 Unknown _____ Bonds _____ Connected on
 Bond _____ In Street on Bond _____ Septic
 Tank _____
 Storage Tank Y N Overhead Crane Y
 Amp _____ v Volts _____ a
 Phase _____ Rail Y N
 Heating _____ Cooling Y N
 Load Door Dim _____
 # of Docks _____ # of Wells _____
 Num Grnd Level _____
 # Toilet Men _____ # Toilet Women _____

Foil Y N Skylights Y N
 Parkings Spaces _____
 Parking Ratio _____ %
 Fenced Sq Ft _____
 Office Sq Ft _____
 # of Office _____
 Num Toilets Men _____
 Num Toilets Women _____
 Air Conditioning Y N
 Heating _____

******Marketing Remarks 1000 Words Max.--Please Type or Print Neatly******

*******Agent Only Remarks 500 Words Max - Please Type or Print Neatly*******

*******Directions to Property 250 Words Max. - Please Type or Print Neatly*******

The information contained above is furnished for the sole benefit of Participants in a Multiple Listing Service. All information is intended as representative but is not guaranteed to be accurate.

Signature

Date

Signature

Date



PASADENA-FOOTHILLS ASSOCIATION OF REALTORS®

1070 East Green Street, Suite 100
Pasadena, California 91106
(626) 795-2455 Fax (626) 795-7155
E-mail: admin@pfar.org
www.pfar.org

3608 Foothill Boulevard
La Crescenta, California 91214
(818) 248-0064 Fax (818) 248-0188

LISTING PAYMENT FORM

Listing Address _____ List # _____

Listing Input Fees

Residential	\$ 18.00
Lots & Land	18.00
Residential Inc.	35.00
Commercial	35.00

Listing Change 7.00

Photos 7.00 each Photos may be e-mailed to janet@pfar.org,
jesse@pfar.org, or janis@pfar.org

PHOTOS MUST BE SUBMITTED WITHIN 48 HOURS (MAXIMUM 10 PHOTOS)*
NOTE: IMRMLS & SOUTHLAND REGIONAL (CHRISNET) REQUIRE 1 PHOTO
(THE SIZE RESTRICTION IS 500K FILE SIZE OR LESS IN JPG FILE FORM)

NO LISTINGS WILL BE PROCESSED WITHOUT METHOD OF PAYMENT

Please Print:

Name: _____ Ph# _____

Visa or MasterCard# _____ Exp.Date _____

Signature _____ Agent# _____

*OVER 10 PHOTOS WILL BE \$10.00 EACH