



Supra Keybox Lease Agreement

Agent Name: _____ Agent ID#: _____

Office: _____

Beginning Date: _____ Expiration Date: _____

TERMS AND CONDITIONS

- Lockboxes are to be leased at **\$9.95(plus tax)** per month.
- Minimum lease term is a standard CALENDAR QUARTER (ex. January - March)
- There will be no refunds, credits, or proration.
- \$25 cleaning fee will be applied if box is dirty upon return. **(I.E. NO PAINT, MUD/DIRT, WHITEWASH, GREASE, ETC.)**
- Lockboxes are to be in full working order when issued and returned.
- If a Lockbox has to be sent back for repair while in possession of Lessee, there will be a \$50.00 repair fee if not covered under warranty by Supra.
- Any Lockbox that is stolen, lost, or damaged during the lease period the lessee will be responsible to pay for the replacement of the Lockbox at a cost of \$95.00.
- Lockboxes are not to be sub-leased.

PENALTIES AND FEES

- It is your responsibility to pay your lease timely and before the quarter begins. If you fail to do so, you will be subject to MLS suspension and Supra key inactivation.
- We attempt to send courtesy reminders via email whenever possible, but this doesn't relieve your responsibility to remit timely payment.
- Your Broker will be notified after the 15th of the Quarter of all outstanding lockboxes.
- When batteries are low (less than 10%) the agent needs to remove and return the lockbox to AAR for an exchange. If the lockbox loses all power it is the lessee's responsibility to have it removed at the shackle and return it to AAR to be exchanged.
- A \$25 late fee will be applied to EACH individual Lockbox if not returned or extended by the due date.

By signing this Lockbox Lease Agreement, I hereby agree to accept and follow the terms and conditions herein defined.

Signature of Lessee: _____

Broker accepts full Lockbox Leasing responsibility for licensee and will be financially responsible for this lockbox during the time in which the licensee is on the Broker's BRE licensee list. If the Broker has not given written notice to AAR of Agent termination and/or has not returned the Lockbox to the AAR all fees will continue to assess and Broker will be subject to MLS termination for failure of payment in accordance with AAR bylaws.

Signature of Lessee's Broker/Designated REALTOR® or approved Manager: _____

ATTENTION: If your Lockboxes are 2 quarters or more behind you will no longer be able to lease additional Lockboxes until your account is current.

Lockbox Serial #: _____ Shackle Code: _____

Lockbox Serial #: _____ Shackle Code: _____

Lockbox Serial #: _____ Shackle Code: _____

Lockbox Serial #: _____ Shackle Code: _____

Lockbox Serial #: _____ Shackle Code: _____

Extension Date	New Expiration Date	Extension Date	New Expiration Date